



1st PREPARATORY SENIOR OFFICIALS MEETING FOR THE 5th ASEM CULTURE MINISTERS MEETING (ASEM-CMM)

Lombok, Indonesia, 12 – 14 July 2011

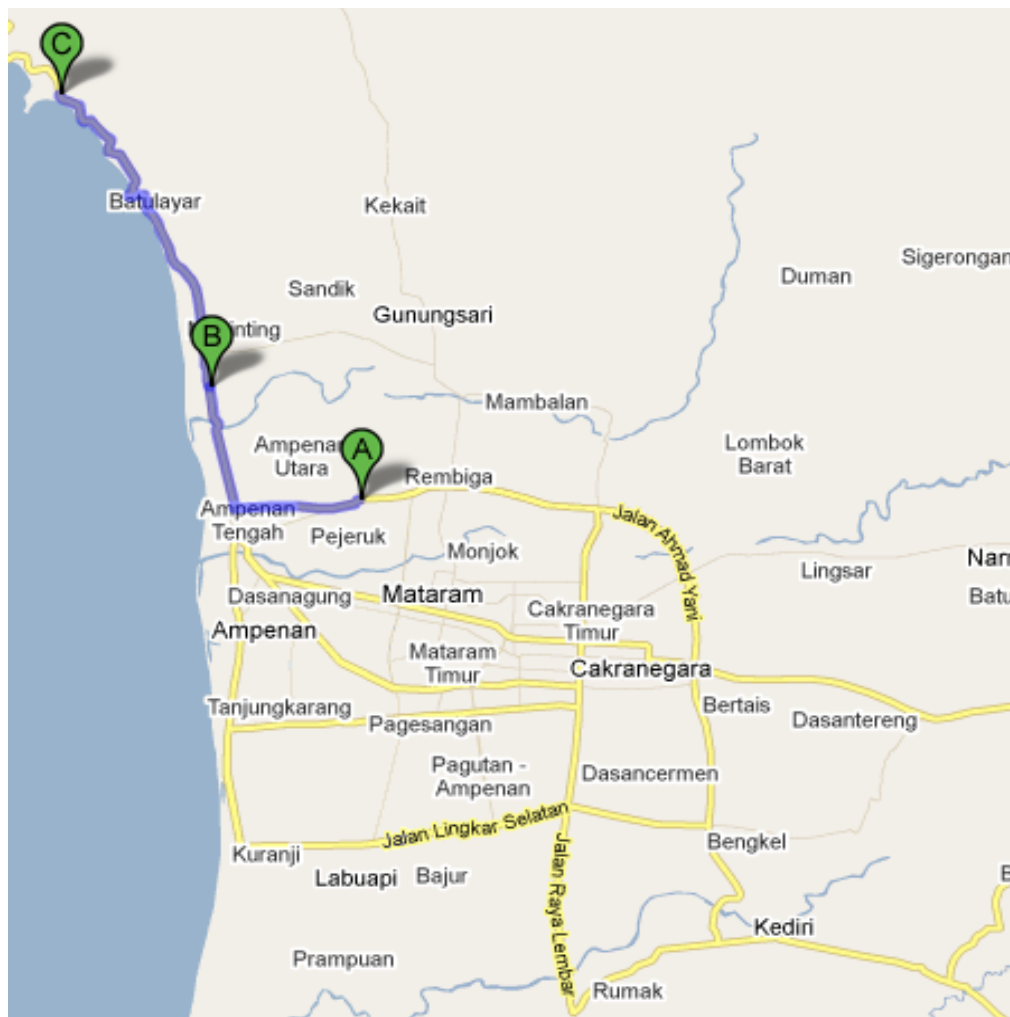


General Information

1. Date & Venue

The 1st Preparatory Senior Official Meeting (SOM) for the 5th ASEM Cultural Minister Meeting (CMM) will be held on 12–14 July 2011, at the Hotel Sheraton Senggigi Beach Resort, Jl. Raya Senggigi Km. 8 Senggigi, Lombok Island, West Nusa Tenggara, Indonesia, Tel.: +62 370 693333; Fax.: +62 370 693241, website: www.sheraton.com/senggigi

Map of the Venue:



A) Selaparang International Airport

Jl Adisutjipto No 1 Mataram, Tel.: 0370-622987, Fax: 0370-632030

B) The Jayakarta Lombok Beach Hotel

Jl. Raya Senggigi Lombok Km.4 (alternative staying hotel)

C) Hotel Sheraton Senggigi

Jl. Raya Senggigi Lombok Km 8 **(the venue)**

2. Delegates

Representatives of Ministry of Culture and/or other relevant institutions of ASEM Partners are invited to attend the meeting.

Delegates should fill in the attached "Registration Form and Hotel Reservation", and send it to the Secretariat no later than **30 June 2011**.

3. Organizational Expenses

Delegates are expected to bear their own international air fares and accommodation. Indonesia as host country will be responsible for the organizational costs, local transportation, cultural visits and hosted dinners.

4. Accommodation Arrangements

Special discounted room rates will be arranged for the participants. Participants are kindly requested to fill in the "REGISTRATION AND HOTEL RESERVATION FORM" for the 1st Preparatory Senior Official Meeting for the 5th ASEM Cultural Ministers' Meeting and send it by email to the Host Committee **before 30 June 2011**.

The official hotel are as follows (please see map above for the location):

| HOTEL | ROOM CATEGORY | ROOM RATE (USD) |
|---|---------------------------------------|-----------------|
| Hotel Sheraton Senggigi Beach Resort. Jl. Raya Senggigi Km.8, Lombok | Superior | 95 |
| | Superior Terrace or Deluxe Seaside | 115 |
| The Jayakarta Hotel Jl. Raya Senggigi Km.4 | Standard | 60 |
| | Deluxe | 70 |

Alternatively, delegates may make individual reservations at the hotel of their choice. The host country will only provide transportation from the official hotels to the meeting venue.

Before departure, all delegations are expected to settle all their hotel accounts including room charges, telephone calls, mini bar, room service and other incidental charges.

5. Visa

In accordance with the Regulation of Ministry of Law and Human Rights of the Republic of Indonesia No. M. HH-01.GR-01.06 year dated 12 January 2010, citizens from 62 countries and 1 region are eligible for applying a Visa on Arrival (VOA). This visa can be obtained directly when you arrive at certain airports and seaports in Indonesia, regardless of the purpose of your visit (Business, Tourist, Social-Cultural).

The general requirements for visa on arrival are: 1) The applicant's passport must be valid for at least 6 (six) months from the date of entry; 2) Round-trip airplane ticket.

The fees are: 1) Up to 7 (seven) days: US\$ 10; 2) Up to 30 (thirty) days: US\$ 25.

Diplomatic and Service Passport holders from the following countries do not require a visa and will be given a stay permit for the maximum duration of 14 days: Austria, Brazil, Cambodia, China, Croatia, Cuba, Iran, Laos, Mongolia, Myanmar, India, North Korea, South Korea, Peru, Russia, Serbia, Turkey, Tunisia, Azerbaijan, Vietnam, Paraguay, Ecuador, Bulgaria, Slovakia.

Countries that may apply for a Visa on Arrival:

- | | |
|--------------------|------------------------------|
| 1. Algeria | 33. Libya |
| 2. Argentina | 34. Liechtenstein |
| 3. Australia | 35. Lithuania |
| 4. Austria | 36. Luxembourg |
| 5. Bahrain | 37. Maldives |
| 6. Belgium | 38. Malta |
| 7. Brazil | 39. Mexico |
| 8. Bulgaria | 40. Monaco |
| 9. Cambodia | 41. Netherlands |
| 10. Canada | 42. New Zealand |
| 11. China | 43. Norway |
| 12. Cyprus | 44. Oman |
| 13. Czech Republic | 45. Panama |
| 14. Chinese Taipei | 46. Poland |
| 15. Denmark | 47. Portugal |
| 16. Egypt | 48. Qatar |
| 17. Estonia | 49. Republic of Korea |
| 18. Fiji | 50. Romania |
| 19. Finland | 51. Russia |
| 20. France | 52. Saudi Arabia |
| 21. Germany | 53. Slovakia |
| 22. Greece | 54. Slovenia |
| 23. Hungary | 55. South Africa |
| 24. Iceland | 56. Spain |
| 25. India | 57. Suriname |
| 26. Iran | 58. Sweden |
| 27. Ireland | 59. Switzerland |
| 28. Italy | 60. Timor Leste |
| 29. Japan | 61. Tunisia |
| 30. Kuwait | 62. Turkey |
| 31. Laos | 63. United Arab Emirates |
| 32. Latvia | 64. United Kingdom |
| | 65. United States of America |

Passport holders from countries not stated above are required to apply for a visa at the nearest Indonesia Embassy/Consulate General/Consulate abroad.

International Airports which are facilitating Visa on Arrival

| No. | BORDER | CITY | PROVINCE |
|---------|---|----------------|---------------------------|
| AIRPORT | | | |
| 1. | Sultan Iskandar Muda Airport | Banda Aceh | Aceh |
| 2. | Polonia Airport | Medan | North Sumatera |
| 3. | Sultan Syarif Kasim II Airport | Pekanbaru | Riau |
| 4. | Minangkabau International Airport | Padang | West Sumatera |
| 5. | Hang Nadim International Airport | Batam | Riau |
| 6. | Sultan Mahmud Badaruddin II Airport | Palembang | South Sumatera |
| 7. | Soekarno-Hatta International Airport | Jakarta | DKI Jakarta |
| 8. | Halim Perdana Kusuma Airport | Jakarta | DKI Jakarta |
| 9. | Juanda International Airport | Surabaya | West Java |
| 10. | Adi Sucipto International Airport | Jogjakarta | DI Jogjakarta |
| 11. | Adi Sumarmo International Airport | Surakarta | Central Java |
| 12. | Husein Sastranegara International Airport | Bandung | West Java |
| 13. | Ahmad Yani International airport | Semarang | Central Java |
| 14. | Ngurah Rai International Airport | Denpasar | Bali |
| 15. | Selaparang International Airport | Mataram | West Nusa Tenggara |
| 16. | El-Tari Airport | Kupang | East Nusa Tenggara |
| 17. | Hasanuddin International Airport | Makassar | South Sulawesi |
| 18. | Sam Ratulangi International Airport | Manado | North Sulawesi |
| 19. | Sepinggan International Airport | Balikpapan | East Kalimantan |
| 20. | Supadio International Airport | Pontianak | West Kalimantan |

6. Arrival and Departure

Delegates are expected to arrive in Lombok, Indonesia, on 11 July 2011 and depart on 14 July 2011. Transportation from the Selaparang Airport to the official hotels (Sheraton Senggigi Beach Resort Lombok and the Jayakarta Hotel) will be provided on arrival and departure.

7. Official language

The Official language of the meeting is English

8. Clothing

Participants are advised to bring light cotton wear and light suits. Business attires are required at official meetings.

9. Lombok at Glance

People & Religion

Population is about 2,5 million. The local inhabitants of Lombok are called Sasaks who make up 70% of the population are the predominant group with Balinese, Chinese, Arabian, and Javanese and other ethnics groups making up the rest. Bahasa Indonesia is the National Language, but English is widely spoken. Lombok has three main districts with three capital cities: Mataram in the West, Praya in central and Selong in East Lombok. The majority of commerce is in the capital city of Mataram in West Lombok.

Islam is the majority religion, but all other religions are practiced freely. Every Friday around 12.30 noon, Moslems go to the mosques just like Christians go to church on Sunday. If you are planning on traveling around the island and visiting small villages it is more respectable to wear slacks or knee length shorts, a shirt with sleeves or a sarong.

Cell Phone

The network for Cellular phone in Indonesia is GSM and CDMA. If you brought your own cellular mobile phone, you can purchase prepaid calling cards/SIM card to make outgoing calls at lower cost than calling using your home SIM card. Shops which sell these cards are prolific. Major service providers are: Telkomsel, Satelindo and XL Ritel. Look for signs and banners with those markings.

Health and Medical Info

Most hotels have on call doctors, include the Sheraton Senggigi Hotel.

Things To Take Back Home

Wants to take back something from Lombok? Lombok has great woven textiles like *songkets* and *ikats* that can be used as a sarong, wall hanging, table cloth and more. The design woven is special to each weaver and it is passed down through the generations before. There is a traditional hand weaving village in Puyung, Central Lombok. You can even try on a traditional Sasaks' costume. Banyumulek (West Lombok), Penujak (Central Lombok) and Masbagik (East Lombok) are famous villages in Lombok for making pottery. Lombok pottery has gained popularity and is shipped throughout the world. There is a wide range of selections and it can custom made to your liking. We hope to develop the economy of the area by directly meet them with serious buyers from all over the world. There are many traditional handicrafts you could take back as a souvenir i.e. wooden masks, baskets made out of *ketak* grass, wooden boxes designed with bits of shells, or other things made from bamboo or rattan.

Climate

Lombok island is located on East of Bali. Lombok geographically is almost the same as Bali and just as there are popular tourist areas on Bali, so Lombok offers a variety of destinations to suit different holidaymakers' tastes. Indonesia is blessed with a temperate climate and two clearly distinguished seasons. Lombok has basically two seasons - wet and dry. The wet season generally occurs from November through to February, with heavy monsoon rainfall and cloud. During this time it can be quite humid

but still hot. The dry season from March to October can still experience rain but is generally fine, clear and hot with average temperatures around 28°C. Around August and September it can also be quite breezy. The best months for good surf are June, July and August. The best time to come is in the month of May when the weather is just perfect with bright daylight and green scenery.

Time

Local time is 7 hours ahead of GMT with no daylight saving time.

Electricity supply

The electricity supply most commonly used in Indonesia is the 220 volt 60 Hz system. Delegates who travel with electric appliances are advised to check their electronic equipment beforehand and to carry a plug-adapter kit.

Area code

Country Code (Republic of Indonesia): +62

City Code (Lombok): 370

10. Currency

The Indonesia Rupiah is available in noted denominations of 100.000; 50.000; 20.000; 10.000; 5.000; 2.000; and 1.000. Coins are available in denominations of 1.000, 500, 100, and 50. 1 USD is equivalent to 9.000 rupiah approximately.

Credit cards are accepted in most hotels, restaurants and major shops. Banks are open from Monday to Friday, from 9:00 to 15:30 hrs.

11. Contact Person

For any inquiries, please contact the following:

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